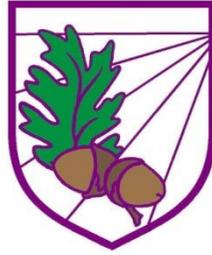


Oak View Primary and Nursery School

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January 2019

Dear Parents and Carers

The Importance of Good School Attendance and Punctuality

At Oak View, we are committed to ensuring that each and every child in our school fulfils their potential. To help us achieve this we want all of our children to have the best possible attendance. Research shows that good school attendance impacts upon children's success in learning. Good attendance helps children to achieve good results, helps them to fulfil their potential and gives them a chance of a better future.

Oak View's current attendance figure for the whole school is **94.36%**. We want to see all our pupils with above 96% attendance. Children who achieve **100% attendance** are rewarded with certificates and special treats.

May I remind parents that their child's attendance percentage is calculated on all absence. This includes any authorised absences (for example absence due to illness, medical appointments) and any unauthorised absences (for example absence due to holidays or if no reason for the absence is received by the school from parents this is marked as unauthorised).

Every day that your child is absent from school is an opportunity missed. Parents / carers and school have a shared responsibility to ensure that children attend school regularly and on time.

Alongside attendance, we are also continuing to closely monitor punctuality in school. Unfortunately there are still children regularly arriving late at school. School starts at 8:50am every morning and it is important that children arrive in school on time as it supports them to learn good timekeeping and also reduces classroom disruption for the other children and themselves. A child who is late by 5 minutes each day loses 3 days of education across a full school year. Please could you ensure your child arrives at school on time every day.

We will be running 2 "Open Surgeries" for parents/carers who would like to discuss or need support to improve their child's attendance or punctuality. These will be held at

9.00am on Tuesday 12th February 2019

2.30pm on Tuesday 12th February 2019

Let's work together to achieve consistently high attendance and punctuality. There are only 190 school days in a year and we want to see every child at school every day because every school day counts!

Thank you for your cooperation and support.

Yours sincerely

Mrs Y Davis
Headteacher



Empowering skilful, independent learners for the future