

# Oak View Primary and Nursery School

Woods Avenue,  
Hatfield,  
Herts.  
AL10 8NW



Tel: 01707 280590

Fax: 01707 280599

e-mail: admin@oakview.herts.sch.uk

## Nursery Application Form Admissions 2019-2020 (form to be returned by Friday 15<sup>th</sup> February 2019)

PLEASE USE BLOCK CAPITALS			
<b>Child's details</b>			
<b>First name:</b>			
<b>Middle name:</b>			
<b>Family name:</b>			
<b>Date of Birth:</b>	/	/	<b>Gender:</b> Male / Female
(applications accepted for children born between 1st September 2015 and 31st August 2016)			
<b>NHS number:</b>	_ _ _ / _ _ _ / _ _ _ _		
<b>Your child's permanent address (at time of application)</b>			
<b>Address:</b>			
<b>Special Educational Needs</b> <i>Does your child have a Statement of Special Educational Needs or Educational Health and Care Plan (EHCP)?</i>			<b>Yes / No</b>
<b>At risk</b> <i>Is your child, or a sibling of your child, subject of an inter-agency child protection plan and has been placed on the Child Protection Register? (Please provide evidence with this form)</i>			<b>Yes / No</b>
<b>Children in Public Care</b> <i>Is your child looked after, or was previously looked after and is now adopted, or with a child arrangements or special guardianship order?</i>			<b>Yes / No</b>
<b>Social or medical reasons</b> <i>Do you have a particular medical or social need to go to this school? (Please provide supporting evidence with this form)</i>			<b>Yes / No</b>
<b>If you have a sibling at this school, enter their name and date of birth:</b>			



*Empowering skilful, independent learners for the future*

<b>Early years setting child attends or has attended (if applicable)</b>	
<b>Please select the session you would like your child to attend:</b>	
<b>MORNING (8.30am-11.30am)</b>	
<b>AFTERNOON (12.20pm-3.20pm)</b>	
<b>ALL DAY (30 Hours) (8.30am-3.20pm)</b>	
<b>If applying for 30 hours free childcare, please provide your HMRC code:</b> Parents must apply online at <a href="http://www.childcarechoices.gov.uk">www.childcarechoices.gov.uk</a> to obtain an eligibility code before a 30 hour place can be confirmed. Applications can be made as early as 16 weeks before your child's third birthday.	
If you have any other requirements please enter here:	
<b>Parent/carer details</b>	
<b>Your relationship to the child:</b> (e.g. mother/father/carer/stepmother/father/ social worker)	
<b>Title:</b>	
<b>Forename:</b>	
<b>Surname:</b>	
<b>DOB:</b>	
<b>National Insurance Number:</b>	
<b>National Asylum Support Service (NASS) Number (if applicable):</b>	
<b>Address (if different to above):</b>	
<b>Email address:</b>	
<b>Telephone numbers</b>	
<b>Daytime:</b>	<b>Mobile:</b>
<b>I confirm that the details above are correct to the best of my knowledge.</b>	
<b>Signature of parent/carer:</b>	

## DECLARATION

The information I have given on this form is complete and accurate. I understand that my personal information will be held securely and will be used only for local authority purposes.

I agree to Oak View Primary School using this information to consider my application for a nursery place. I understand that if any part of this completed application form is found false the offer of a place will be withdrawn.

I understand that the completion of an application form does not guarantee a place in the nursery class.

I understand that, if offered a place in the nursery class, I will have to apply separately for a place in reception.

Signature of parent/guardian: ..... Date: .....

**Thank you for completing this information.**

**Please return to the school office by Friday 15<sup>th</sup> February 2019.**

**Any application received after this date will be classed as a late entry and will reduce your chance of getting a school of your choice.**

### Notes to parent

#### How the information on this form will be used:

By completing this form and signing the declaration you are agreeing for Oak View School, if they are oversubscribed, to check whether your child's details meet the school's published admission rules and if he/she can be offered a nursery place.

Any personal data collected will be treated as confidential under the principles of the Data Protection Act 1998. We will not use the data for any other purpose, nor will we share your data with any third parties other than the Department for Education (for statutory reporting), Hertfordshire County Council departments who may from time to time send you advice, guidance and information relating to changes to early years provision and educational services that are relevant and/or of benefit to your child, and your local children's centre who support the local authority by assisting families to access the services that children are entitled to.

#### **Children who have been adopted from care or are subject to a special guardianship order or a child arrangements order.**

Eligibility will be based on your declaration that your child was formally a looked after child and on the evidence of their status e.g. a copy of the relevant order. This form and a copy of the relevant order should be seen by the school and they will confirm with Hertfordshire County Council that they have seen confirmation and enable a place to be offered under this criteria.

<b>Oak View Application Deadline</b>	Friday 15 <sup>th</sup> February 2019
<b>Oak View Allocation Day</b>	Monday 18 <sup>th</sup> March 2019 (2 <sup>nd</sup> class post and email)
<b>Deadline to Accept Place / Return Paperwork</b>	Monday 15 <sup>th</sup> April 2019

<b>OFFICE USE ONLY:</b>	<b>Date/Time Received:</b>	
	<b>Distance:</b>	

**PLEASE ENSURE THAT YOU RETURN THE  
COMPLETED APPLICATION FORM BY:**

Friday 15<sup>th</sup> February 2019

**This can be done by hand, post or email as  
follows:**

**Hand/Post:**

Oak View Primary and Nursery School  
Woods Avenue  
Hatfield  
Herts  
AL10 8NW

**Email (signed and scanned copy):**

[admin@oakview.herts.sch.uk](mailto:admin@oakview.herts.sch.uk)

**Thank you.**