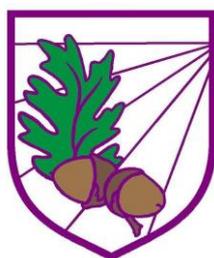


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OAK VIEW PRIMARY & NURSERY SCHOOL



BEHAVIOUR POLICY

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1. Policy Statement and Aims

Oak View Primary and Nursery School seeks to promote positive behaviour based on mutual respect between all members of the school community. At Oak View staff encourage the highest standards in collective and self-discipline. The ethos of Oak View and the planning of the broad curriculum, promote the attitudes and values necessary for pupils to contribute positively to their own personal development and to that of the school. These attitudes and values are further encouraged through a system of rewards and sanctions.

We believe that high-quality teaching promotes effective learning and good behaviour. Our emphasis will be on recognising and celebrating effort and success, so that all pupils feel valued. We will teach pupils to take responsibility for their own actions and to accept the consequences of their choices. We will adopt a zero tolerance approach to bullying by adults or pupils, and any such incidents will be dealt with promptly and firmly.

Main Every Child Matters outcomes: BE healthy; Enjoy and achieve

The School Improvement Committee worked with the School Council to agree what constitutes good behaviour and develop this policy. All pupils are consulted on the rules, rewards and sanctions. Parents are encouraged to support the policy through the home-school agreement.

The policy takes account of current statutory guidance on exclusions, notably "Improving Behaviour and Attendance: Guidance on Exclusions from Schools and Pupil Referral Units" (DCSF, September 2008).

2. School Ethos

At Oak View all staff have an important responsibility to model high standards of behaviour both with the pupils and with each other. We aim to:

- Create a positive environment with realistic expectations
- Emphasise the importance of being valued as an individual
- Promote, through example, honesty and courtesy
- Provide a caring and effective learning environment
- Take good care of our school
- Treat property with respect

- Encourage relationships based on kindness, respect and understanding of the needs of others
- Ensure fair treatment for all regardless of age, gender, race, ability and disability
- Show appreciation of the efforts and contribution of all

3. Code of Behaviour

At Oak View we work towards standards of behaviour based on the basic principles of honesty, respect, consideration and responsibility.

All members of the Oak View School community have the right to be treated with respect and to work in a clean, calm and safe environment.

This means:

- Pupils show respect for others by working sensibly in lessons and do not disrupt the learning of others
- Pupils show consideration for others by moving around the building walking quietly and carefully
- Pupils behave appropriately to support Oak View's anti-bullying ethos
- All members of the Oak View School community treat each other with respect and consideration

All pupils and teachers must be punctual and well prepared for their lessons.

This means

- Pupils come equipped for the day wearing the correct school uniform and with everything they need for their lessons
- Pupils attend school regularly and arrive on time

4. The Framework of Conduct for Staff

- New staff should be informed of the day to day rules of the school as part of their induction
- Each class teacher is responsible for the pastoral needs of their class
- The Senior Leadership Team may act in a pastoral role when the class teacher requires extra help or advice

- Advice from the Inclusion Leader should be identified in relation to a specific educational need
- Pastoral discussions relating to particular children may take place informally and in staff meetings
- Regular liaison meetings between the teaching and support staff should take place so that support staff are kept informed. The Teaching Assistant Leader will be the main person liaising between TA's and the SLT

5. Teaching and Learning

Please refer to Oak View's policy on Teaching and Learning for core guidelines.

6. Classroom Management

Classroom management and teaching methods have an important influence on children's behaviour. At Oak View, classrooms are organised to develop independence and personal initiative. Displays should help develop self-esteem by demonstrating the value of every individual's contribution throughout the year. Teaching methods and lessons should encourage enthusiasm and active participation for all. Class teachers have their own reward and sanction systems in place including Golden Rules adopted in Key Stage 1 and 2. The Early Years Foundation Stage has a separate Behaviour Policy appropriate for the age group.

Class teachers plan various class and group activities to promote positive behaviour including:

- Class councils
- Circle time
- Golden time at KS1 (independent activity on Fridays)

7. Curriculum

We promote positive behaviour through the curriculum, expecting high standards of working together, sharing and listening to each other. There is a dedicated PSHE time throughout the school monitored by the PSHE leader. Values Education (responsibility, friendship, peace...) enables the children to explore and understand the wider expectations of living in a harmonious society.

8. Golden Rules

We have adopted the Golden Rules system. Our Golden Rules are these:

1. Do be gentle: Don't hurt anyone
2. Do be kind: Don't hurt other people's feelings
3. Do be honest: Don't hide the truth
4. Do look after property: Don't waste or damage it
5. Do listen well: Don't interrupt
6. Do work hard: Don't waste your time or others time
7. Treat others as you would like to be treated

Oak View School rules and class rules are discussed at the beginning of each school year, and are consistently applied and enforced throughout the year, to ensure high standards of behaviour are maintained.

- They are kept to the necessary minimum to ensure good behaviour
- They are expressed in constructive, positive terms clarifying the behaviour that is expected
- Every member of the Oak View School community is actively involved in their development
- They promote the idea that everyone has a responsibility to ensure Oak View's Behaviour policy is put into practice

9. Rewards

At Oak View our emphasis is to reinforce good behaviour. We believe that rewards have an important motivational role and help children to understand that good behaviour is valued. At Oak View we encourage good behaviour and a positive attitude by:

- Praising individuals and groups for good behaviour and/or work
- Showing good work to the Deputy/Head
- Good or improved behaviour/work being acknowledged in Celebration assembly and being given a certificate
- Classroom merit stickers/certificates
- Lunchtime stickers
- Displays around the school
- Being given responsibility

10. Sanctions

When applying sanctions we try to:-

- Avoid confrontation
- Listen
- Establish facts
- Judge only when certain
- Avoid group punishments - the innocent resent this

We must always be ready to praise good behaviour/achievements to avoid the situation when only bad behaviour receives attention.

The sanctions that we have chosen for inappropriate behaviour are progressive and start with a warning.

First Warning

Minor incidents of disruptive behaviour are dealt with by the class teacher and the child will be given a verbal warning.

This is an important first consequence because it gives the child an opportunity to choose more appropriate behaviour.

Two Warnings

If this behaviour persists or escalates after the first warning the child will be asked to move within the classroom to allow others to continue to learn.

The pupil will stay there until they are ready to follow the class rules s/he would be expected to apologise to their class teacher and peers.

Third Warning

In some cases a child may then be asked to move to a different classroom (SLT member) to be separated from his/her peers. In this case, a member of the Senior Leadership Team will speak to this child about the poor choices of behaviour straight away.

A portion of the child's break or lunchtime will be taken as a consequence, depending on the nature of the incident. Parents will be informed by the class teacher verbally at the end of the school day of such action.

Following 2 warnings having gone through the above process (1st, 2nd & 3rd warning)

If a child receives 2 warnings in a day or a week he/she will be placed on Lunchtime Exclusion. The child concerned will be excluded from lunchtime play for 15 minutes and will complete a time out sheet. Their behaviour will be logged onto SIMs by a member of the Senior Leadership Team. A letter and accompanying reply slip will be sent to inform parents. A member of the Senior Leadership Team will be responsible for managing the 15 minutes exclusion. Formal Exclusion Procedures may be considered should a child reach this stage regularly. Parents will be invited to discuss the child's behaviour prior to this action taking place.

11. Behaviour Plans

In the event that a child persistently reaches this stage there will be a Behaviour Conference between the pupil, parents, class teacher and Inclusion Leader. Following this meeting it may be necessary to arrange an Individual Behaviour Programme.

12. Headteacher

Should a child exhibit behaviours that make him/her a danger to themselves or others then it may become necessary to exclude without a meeting with the parents. Such incidents are rare but it is necessary to maintain the well being of all pupils and adults within the school and as such must remain the final option. Should a child be excluded then the LEA guidelines will be followed. Parents will be informed immediately by both a phone call (made by the Headteacher or a member of the Senior Leadership Team) and letter.

13. Fast Track/Red

Sometimes we have to act quickly and decisively to stop a child's disruptive behaviour e.g., extreme violence or direct verbal abuse. In these severe cases a child would not receive a warning. They would lose the right to proceed through the series of sanctions and would either be escorted to the Headteacher by the

Teaching Assistant, or a responsible child would be sent to the Headteacher with a red card (this is a situation where exclusion may be considered).

14. Break and Lunch Times

Two members of staff are on duty at break times and teaching staff deal with any issues that arise in a similar way as they would in the classroom. In the case of serious incidents, an incident report form is completed and the Head is informed. In extreme or persistent cases, the pupils' parents may be informed (refer to sanctions section of policy).

Lunchtime

It is recognised that MSA's have an important role to play in the school. It is also recognised that their role is not always easy. At Oak View we acknowledge these facts and give maximum support whilst bearing in mind that all staff working in school are entitled to a lunch break. In light of this the Headteacher and Deputy supported by the SLT are timetabled for lunchtime duty during the week to offer support and advice.

The rules and consequences for lunchtime behaviour are known by all members of the school community.

Sanctions

First Warning

This is giving the child an opportunity to choose more appropriate behaviour.

Two warnings

The MSA will ask the child to stand by the school wall for 5 minutes and think about his/her action. The child will return to play following an apology to those concerned.

Three warnings

If the child returns to play and continues with inappropriate behaviour the child will be given a red card and sent to a member of the SLT on duty.

A lunchtime playtime exclusion will be followed the following day for 15 minutes. Playtime exclusion is supervised by the class teacher. The exclusion takes place in the teacher's classroom. In the case of inappropriate behaviour during playtime exclusion the child will lose a further playtime.

Four Warnings and Fast track - extreme behaviour (see unacceptable behaviour sheet)

All exclusions parents are informed.

15. Bullying

Please refer to our Anti-Bullying policy for core guidelines.

The Headteacher and staff will apply the principles identified above when implementing whole school approaches to positive behaviour.

16. Links with Home

At Oak View, we believe that clear and effective communication is crucial in promoting and maintaining high standards of behaviour. Throughout the school year there are consultation evenings, open afternoons and parent workshops that aim to involve parents and establish a positive working partnership between home and school. Parents are welcome to speak to the class teacher or Head, by prior appointment, to discuss any concerns they may have about their child's behaviour. At Oak View, staff and parents work together to ensure that our behaviour policy is adhered to and consequently that good, positive behaviour is maintained throughout the school.

17. Arrangements for monitoring and evaluation

The governing body will evaluate the impact of this policy by receiving data from the Headteacher analysed by year group, gender and ethnicity on:

- Fixed term and permanent exclusions - number of and analysis of behaviour
- Number of detentions and analysis of behaviour
- Incidents of bullying and racial incidents recorded on SIMs
- Support provided for the victims

- Pupil Voice
- Staff community
- Parent questionnaire

All behaviour incidents logged on SIMS and recorded in the MSA log book will be monitored by members of the Senior Leadership Team each half term. If a child's record is of concern and is not on a behavioural plan parents will be invited to a formal meeting to discuss their child's behaviour.